

LA JOLLA HIGH SCHOOL PTA MEETING MINUTES

September 11, 2009 9:00 am

Readers of minutes: Linda Dowley, Andrea Brown, DeDe Donovan

**President's Report:** Sarah Schrier

\*Welcome and introduction of board.

\*Job openings: Senior Exhibition Chair, VEEP Representative

\*Announcements: Google Carpool group set up

\*Web site is up to date so please check for forms and contact information.

**Treasurer's Report:** Amy Heap

\*Presented proposed the following 2009-2010 budget\* and the following checks and checking account balance information:

**Checking Account balance on hand 6/30/09** **\$5,726.22**

**Income**

Date		Definition/Destination	Category/Description	Amount
7/28/09	Deposit	SAT Prep	SAT Prep - Tuition	\$8,080.00

**Total Income** **\$8,080.00**

**Expenses**

Date	ck #/other	Destination	Description	Amount
7/20/09	3813	Cal Mann	Registration - mailing	(\$117.60)
7/20/09	3814	Sarah Schrier	Administration - Constant Contact	(\$252.00)
7/29/09	3815	Susan Saeed	SAT Prep - Books	(\$774.60)
8/10/09	3816	LJHS	SAT Prep - Teachers' Payment	(\$6,497.40)
8/10/09	3817	Margaret Ohara	Administration - Membership supplies	(\$72.29)

**Total Expenses** **(\$7,713.89)**

**Checking Account Balance on Hand 8/31/09** **\$6,092.33**

**Savings Account Balance on Hand 6/30/09** **\$10,543.51**

**Income**

Date	Source		Amount
7/31/09		Interest	\$4.92
8/31/09		Interest	\$4.92

**Savings Account Balance on Hand 8/31/09** **\$10,553.35**

\*See attached for budget proposal.

\*Lisa Kay moved that we approve the budget, seconded and approved by all.

\*Linda Dowley moved that we ratify the checks as written, seconded and approved by all.

**Auditor's Report:** Renee Savage

\*Examined PTA financial record and found them to be substantially correct. See attached report.

Linda Dowley moved that we ratify auditor's report, seconded and approved by all.

**Programs:** Linda Rutgard (presented by Sarah Shrier)

\*The first Principal's Chat is October 15<sup>th</sup> at the Methodist Church Fellowship Hall from 7:30-9:30 a.m. As the other chats are scheduled, reminders will be sent out.

\*Last year the PTA sponsored a program for Senior's entitled "I Wish Someone Had Told Me" where recent graduates came back and talked about their experiences at college. We hope to hold the program again this year. Other programs are being considered as well.

**Ways and Means:** Cal Mann

The following funding requests for mini-grants were presented:

\*Lauren Boaz, English teacher, requests \$350 for a set of dictionaries and thesauri for the class.

\*Shauna Brammer, Science teacher, requests \$350 for lab supplies for biology and physiology.

\*Kathy Renda would like a DVD copier machine that is \$599, but is only requesting \$350.

\*Linda Dowley moved that we approve the mini grants as presented, seconded and approved by all.

**Membership:** Margaret Ohara

\*Membership is currently at approximately 850. This number is lower than we want, please encourage all to join, especially the freshman class parents.

**Foundation:** Vera Pitrofsky

\*Date for Splash Bash is October 11<sup>th</sup>. \$5 admission fee.

\*October 12<sup>th</sup> is Taste of La Jolla, check in at the cottage 6-8:30. Tickets on sale now-\$40 in advance, \$50 at the door.

\*January 30<sup>th</sup> is the Vikings, Vines and Vintners event.

\*May 21<sup>st</sup> will be the Nautilus party.

**AP Workshop:** Jeannie Needham

\* LJHS will host the AP Workshop on Saturday, October 10<sup>th</sup>. This event hosts 300-400 teachers that teach AP classes and offers instruction and continuing education. We provide food and volunteers for this event and need people to sign up.

**Blast Off:** Vanessa Ratliff

\*If you have signed up to help, check in at gate by pool, then at the snack shack. LJHS plays Valley Center tonight so come and support your team!!

\*Grad Night will be June 17<sup>th</sup>, with the Senior Breakfast to follow. Watch for your opportunity to volunteer for these events.

**Counseling Department Liason:** Tina Greenberg (presented by Sarah Schrier)

\*Will be putting together a Parent Prep night. Parents who have gone through the college admissions process share their experiences with parents who are preparing to start the college application process with their students.

**CPR Training:** Mary Ann Ward

\*Looking for volunteers for CPR training of sophomores in January. Details to follow.

**eBlast Manager:** Kathy Fackler

\*Parents must opt into the eBlast program. The only way to sign up to receive emails is to register yourself. You can opt out at any time.

\*We are now archiving all eBlast messages this year for those that would like can access them on the school website.

\*Any school business can be sent out through an eBlast by sending an attached word document to Sarah Schrier and Kathy Fackler. Allow 3 days for formatting.

**eWaste Program:** Ellen Reardon (presented by Sarah Schrier)

\* On the 20<sup>th</sup> of February LJHS will be collecting old electronics for recycling. This is a good fundraiser and all money raised goes to the school for improvement of our campus and grounds.

**Family Directory:** Ellen Brice

\* The directory is coming along great- you can input your data through the school website. Self-input helps with limiting typos.

**GATE/DAC:** Lee Trahan

\*A drop-in GATE parent meeting will be held on Sept 29<sup>th</sup> from 1:30-3:15. This will be a meeting to discuss (with teachers, counselors, and a vice principal), how the GATE program is implemented at LJHS.

\*Any issues with the GATE program should be addressed through the parent liaison committee: Lee Trahan, Jeannie Needham, Linda Dowley or Melanie Gold.

\* Information regarding the GATE program is on the new school district website.

\*They may not have a GATE lecture series this year, but previous years' lectures and information can be viewed on line at the district website.

**Newsletter Mailing:** Lee Trahan/ Elizabeth Daubner

Thank you for all the help with the mailing in August. There will be folding, stapling, and labeling volunteer opportunities coming up. Look for the eBlasts to volunteer.

**Governance:** Linda Dowley

\*Governance is a shared decision making body that discusses issues like school curriculum, behavior and testing.

\*A sub-group is the School Site Council. They tackle budget issues.

\* LJHS has instructional autonomy so we must present a job performance evaluation for the principal each year. Please fill out the Principal review survey each year.

\*The first Governance meeting will be held October 5<sup>th</sup> at 2:30 in Mr. Rosenberg's room. One recent Governance focus has been on improving the school culture and reminding all members of our community (students, staff and parents) to be respectful of one another in all interactions. Last year a great deal of time was spent discussing the importance of academic integrity and finding ways to decrease episodes of cheating.

\*If you have anything you would like addressed by the Governance Committee please contact one of the parent representatives: David Bark, John Brice, Linda Dowley, Mary Jane Linsky or Sandra Sloan.

**Grade Level Reps:** Anna Marie Cameron (presented by Sarah Schrier)

\*Please support fundraisers by classes. The students make plans and decisions in ASB. The parent reps help support the students in achieving the goals they set.

\*The funds the students raise help to offset their senior dues.

\*The first meeting with ASB officers and parent reps will be in next few weeks. We are still looking for parents of Freshman to be grade level reps.

\*Junior class parent rep Nancy Pouk announced that their parent dinner will be held on October 10<sup>th</sup>. They have Viking beanies and yoga pants to sell.

\*Sophomore class parent rep Jane Wheeler announced that their parent dinner will be in February. They are selling cool pajama pants for \$30 and a great outdoor blanket for \$35.

**Hospitality:** Karen Feeney

\*She will have season friendly treats and coffee at meetings.

**Legislation:** David Bark

\* He will provide a translation of current legislation up for vote in California. He will have the PTA's position as well as the opposing viewpoint for us to make informed decisions when voting.

**Library Tribute Fund:** Lynne Kennedy

\*Please donate. This is the only funding available for the purchase of research and recreational books for the students. Also, you can honor or remember someone with a dedication.

**Library Volunteer Coordinator:** Patrice Saxon (presented by Sarah Schrier)

\*Library volunteers need background clearances and TB tests to be processed as SDUSD volunteer with the district. The PTA will cover the cost of the clearances. Please save your receipt and submit for reimbursement.

\*The Librarian will be there half time, and the tech full time, so we'll see how many volunteers will be necessary.

**Locker Coordinator:** Ellen Brice

\*Candy Satterlee has perfected the locker assignment process. Each year we need to clean out lockers and change locks. We need a locker trainee for next year.

**Moneybooks:** Susan Saeed

\*Out of the \$25 for each moneybook, \$12.50 comes to the PTA. Please purchase one to support the program, or if you can, sell a box of books. Contact Susan Saeed.

**SAT Prep Class:** Susan Saeed

\*The prep class will be held the next 4 Saturdays, finishing in time for the Oct. SAT/PSAT.

**Publicity:** Cindy Polger

\*She is here to help get the word out about what we are doing at the high school. Please notify her to promote events in the media or if you need advice in getting the word out to community.

**Registration:** Cal Mann

\*Thank you to volunteers! With a few stragglers left, all students are registered with lockers, ID's and textbooks. Everything ran smoothly- 1100 volunteer hours for the event. Forms were all on line this year, there were fewer problems than in the past when the forms were mailed. A \$20.00 cash donation was received.

**Reflections Program:** Martha Ready (presented by Sarah Schrier)

\*This program is an art recognition and achievement competition. The theme this year is "Beauty Is..." The competition encompasses all art forms: literature, music, photo, visual arts, dance, and film. There is a gift certificate for each child that enters. The best entries are chosen to enter area, state, and national level competitions. All can enter.

**Parent Dinner:** Lindy Mamer/Teri Newlee (presented by Sarah Schrier)

\*The deadline for reservations to the parent dinner is today. It is a great chance to hear ASB officers and school officials talk about the upcoming year and policies of the school.

**Tote Bags:** Karen Davis

\*Selling Re-usable tote bags(one size) for \$15. They are embroidered with LJHS on them. All proceeds go to PTA.

**Web Manager:** Daniele Rode

\*The PTA webpage includes the following information:

Roster of PTA officers and committee members, copy of current and past PTA minute notes, current information, newsletter (new and older editions), school calendar, eBlast archive with Viking news, general Information, links to governance, parent visit days, and a forms section (includes eBlast sign-up, print out membership forms, family directory sign up as well, donate to library, etc.).

**Health & Safety:** Pat Robbins (presented by Jane Wheeler)

\*There is a Swine Flu H1N1 update on the school district's homepage, with call-in info available. School nurses are equipped to handle the flu.

\* We have a new school nurse this year, Christina Shute. She will join us at a later meeting to talk about plans, wish lists, etc.

**ASB President:** Vince Gumina

\*The ASB will be putting on fundraisers to benefit the school community.

\*He is hoping to build school spirit in many ways including bringing back Spirit Buses for students to attend away football and basketball games together.

\*ASB is hoping to implement the Safe Rides program to provide students with safe rides home from parties and other activities.

**Principal's Report:** Dana Shelbourne

\*Mr. Shelburne reviewed the changes in staff: 4 retired teachers replaced with permanent and temporary teachers

-Lauren Boaz is filling in for Ms. Woizeschke, who is on a year's leave.

-Robert Boid will be a new permanent AP language teacher.

-Nurse Lisa moved to the Palomar program and we have a new nurse, Christina Shute.

-Mr. Johnson, the instrumental and music teacher accepted a position at a different school and has been replaced by Ted Foster who will teach at Muirlands and LJHS.

-Ryan Lindenblatt, the new wrestling coach, is teaching both physics and math classes.

-Long-term sub Elizabeth Luc is a mathematician and chemist and is helping teach in both of those departments.

-Mary Maycock is a new English teacher with a masters in Reading, she has started a reading class for our neediest students.

-Wendy Wira, new to our language department, has a Latin background and will be able to support Mr. Martin in the Latin program.

-Mickey Lawson, our campus security person, may be returning to La Jolla High. He is bilingual.

-The Counseling Department has interns available to help with students.

- Susie Delacy, the Administrative Assistant has retired. Her jobs are falling to the balance of the classified staff.

-Lynn Dull, the Assistant to the Principal also retired, but is working in the office until her replacement is hired.

- Ana Torres is a new classified office worker who also speaks Spanish.
- A new female Athletic Assistant (to help set up for games, etc.) and a clerk for registrar will be joining the staff.

\*The Foundation, with some help from the PTA bought 2 full sets of computers for math and computer labs. They are installed and ready for use. The computer center in the Library Media Center was upgraded using some of the computers from the other labs.

\*Improvements to the sound system and projector equipment in Parker Auditorium were completed over the summer using funds from a Las Patronas grant and from the Foundation.

\*Concrete pours were made to clean up breaks in concrete.

\*Superintendent Grier has accepted a job in Houson. The School Board will be naming interim superintendent.

\*Budget situation is better than last year. This year all teachers are paid for out of district funds. Our supply money is down by 25%, so we will need help in that area.

Prop S dollars will come in an incremental fashion. Promethean boards will be put in all math classrooms first, then hopefully in each classroom. The stadium field is to be re-turfed as part of Prop S in summer of 2011. LJHS/Muirlands will be using discretionary Prop S funds to help fund re-turfing Muirlands field. Hopefully we'll be able to get additional funds for antiquated buildings and areas around school.

\*PSAT – The district is paying for testing for all students. The test will be given on October 14<sup>th</sup> which will be the rescheduled minimum day for that month.

\*AP Test refunds in the office.

Meeting adjourned 10:24am.

Attached:

Proposed Budget 2009-2010:

<b>Beginning Cash Balance - Checking</b>	<b>\$5,726.22</b>
<b>Income</b>	
AP Conference Host	\$8,000.00
Blast Off	\$4,500.00
Blast Off Concession Change	\$1,200.00
E-Waste Program	\$1,000.00
Family Directory	\$3,600.00
Library Tribute Fund	\$1,000.00
Membership Donations	\$8,000.00
Membership Dues	\$13,500.00
Moneybooks	\$2,000.00
SAT Prep Class	\$15,000.00
Senior Disneyland Night	\$26,000.00
Tote Bags	\$1,600.00
Welcome Back Dinner	\$4,000.00
<b>Total Income</b>	<b>\$89,400.00</b>
<b>Income + Balance Brought Forward</b>	<b>\$95,126.22</b>
<b>Expense</b>	
Administrative (supplies,copying)	\$1,700.00
AP Conference Host	\$4,800.00
Blast Off	\$3,000.00
Blast Off Concession Change	\$1,200.00
E-Waste Program	\$1,100.00
Family Directory	\$2,000.00
Gift to School	\$7,376.22

Graduation (decorations, refreshments)	\$500.00
Health & Safety	\$3,000.00
Hospitality	\$2,000.00
Library Tribute Fund	\$1,000.00
Mini Grants	\$10,000.00
Moneybooks	\$1,000.00
Newsletter	\$2,500.00
Parent Programs	\$400.00
Registration	\$1,000.00
SAT Prep Class	\$13,500.00
SD PTA (membership, ins, assessment)	\$4,450.00
Senior Disneyland Night	\$26,000.00
Student Planner	\$3,800.00
Tote Bags	\$800.00
Welcome Back Dinner	\$4,000.00
<b>Total Expense</b>	<b>\$95,126.22</b>
<b>Income - Expense</b>	<b>(\$5,726.22)</b>
<b>Ending Cash Balance</b>	<b>\$0.00</b>